

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Council Members

FROM/PHONE: Don DiPetrillo, Fire Chief, (954) 797-1213

DOCUMENT PREPARED BY: Colleen Ryan, Grant Specialist

SUBJECT: Resolution

AFFECTED DISTRICT: All Districts

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT WITH BROWARD COUNTY FOR THE DEVELOPMENT OF A CONTINUITY OF OPERATIONS PLAN FOR HOMELAND SECURITY AND ACCEPTING \$25,000 IN GRANT FUNDING TO IMPLEMENT THE PROJECT.

REPORT IN BRIEF: Based on its population, threat assessment, and vulnerability rating, Davie has been awarded \$25,000 in FEMA pass-through funding to develop a Continuity of Operations Plan (COOP) to improve homeland security. There are no matching funds required. The FL Department of Community Affairs and Broward County are serving as pass-through agencies for coordination of the grant. The interlocal agreement with Broward County outlines the tasks, requirements, and timeline for the COOP development. The COOP will focus on six critical services, including: Fire/Rescue, EMS/Ambulance, Police/Sheriff, Public Works/Engineering, 911 Communications and Emergency Management. The COOP plan for each service will address multiple elements, including plans and procedures; mission essential functions, delegations of authority, and orders of succession, alternate facilities, and interoperable communications.

The County approved a model agreement for the Town's consideration, which outlines the basic requirements, and tasks for the COOP process. Staff must complete the COOP plan document by October 1st, 2003. The time schedule is a requirement of the Federal Emergency Management Agency (FEMA) in an effort to improve homeland security.

In order to participate in this ambitious time schedule, we are requesting authorization to accept/implement the grant, by delegating signing authority to the Town Administrator or designee.

PREVIOUS ACTIONS: N/A

CONCURRENCES: N/A

FISCAL IMPACT:

Has request been budgeted? N/A

RECOMMENDATION(S): Motion to approve this resolution

Attachment(s): Resolution

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT WITH BROWARD COUNTY FOR THE DEVELOPMENT OF A CONTINUITY OF OPERATIONS PLAN FOR HOMELAND SECURITY AND ACCEPTING \$25,000 IN GRANT FUNDING TO IMPLEMENT THE PROJECT.

WHEREAS, the State of Florida, Department of Community Affairs, through Broward County, has offered grant funding to the Town of Davie to develop a Continuity of Operations Plan (COOP) for Homeland Security; and

WHEREAS, a Continuity of Operations Plan seeks to establish procedures and contingencies that allow for the continued performance of all mission-essential functions in government and services, regardless of any hazard or loss; and

WHEREAS, this project will improve Davie's emergency preparedness; and

WHEREAS, this project is in the best interest of the residents and businesses of the Town of Davie.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie hereby authorizes the Town Administrator and/or appropriate departmental staff to enter into an interlocal agreement with Broward County for the development of a Continuity of Operations Plan (COOP) for homeland security.

SECTION 2. The Town Council hereby authorizes the Town Administrator and/or appropriate staff to accept grant funding in the amount of \$25,000 and to implement the grant.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2003.

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2003.